

St Peter's Church

Burnham

Annual Review 2022



ST PETER'S CHURCH, BURNHAM

ANNUAL PAROCHIAL CHURCH MEETING 2023

AGENDA for the Meeting of Parishioners (Vestry Meeting)

1.Minutes of the Meeting 2022

2.Election of 2 Parish Wardens

AGENDA for the Annual Church Meeting

1.Apologies for absence

2.APCM Minutes 2022

3.Vicar's Report

4.Church Wardens Report (Inventory and Logbook for presentation)

5.Treasurer's Report and Financial Statement year ending Dec 2022

6.PCC Report

7.Deanery Synod Report

8.Electoral Roll changes since 2022

9.ELECTIONS

- PCC MEMBERS
- DEANERY SYNOD MEMBERS
- SIDESPEOPLE

10.APPOINTMENT OF INDEPENDENT EXTERNAL EXAMINER

11.AOB

12.DATE OF APCM 2024

DATE OF NEXT PCC MEETING 3RD MAY2023

**MINUTES OF THE MEETING OF PARISHONERS (VESTRY MEETING) ST PETER'S CHURCH,
BURNHAM,**

SUNDAY 8TH MAY,2022.

THE MEETING COMMENCED AT 3.00PM

PRESENT AT BOTH MEETINGS: -

23 parishioners together with Revd. Janet Minkinen (Vicar), Revd. Samson Kuponiyi (Curate)
Pam Rogers (Warden), Pete Lewis (Warden) Sheila Warburton (Treasurer)

Jackie Loveday (Secretary).

APOLOGIES (for both meetings)

Angela Green

Pam May

Barry Marsden

Maggie Hockin

APPROVAL OF MINUTES OF VESTRY MEETING 2021

proposed by Jane Slatter, seconded by Jenny Dobson, meeting all in favour.

ELECTION OF WARDENS

Revd Janet expressed her thanks, and those of the congregation, to the Wardens for all the hard work and commitment to the role that they have shown during this past very challenging year.

2 Nominations have been received.

Pete Lewis, proposed by Pam Rogers, seconded by Jackie Loveday, meeting all in favour.

Pam Rogers, proposed by Pete Lewis, seconded by Paulann Walker, meeting all in favour.

**PETER LEWIS AND PAMELA ROGERS WERE DULY APPOINTED CHURCH WARDENS
2022/2023**

THE MEETING CLOSED AT 3.20PM

MINUTES OF THE PAROCHIAL CHURCH MEETING

ST PETER'S CHURCH, BURNHAM ,8TH MAY ,2022

THE MEETING WAS CHAIRED BY THE REVD JANET MINKKINEN

(APOLOGIES AS RECORDED)

APPROVAL OF THE MINUTES OF THE APCM 2022

Proposed by Jenny Dobson, Seconded by Emma Warburton, All in agreement.

Signed as a true record by Revd Janet Minkkinen.

VICAR'S REPORT

Acceptance of Vicar's report proposed by Steve Dobson, Seconded by Jenny Dobson

Unanimously agreed.

Gratitude was expressed to the Vicar for all her hard work over the past year.

CHURCH WARDENS' REPORT

Thanks were expressed, by the wardens, to all the congregation and the Clergy of St Peter's for their support and assistance in the past year.

The Inventory and Logbook were made available to the congregation for inspection.

Signed off by the wardens, Pete Lewis and Pam Rogers, and 2 members of the PCC

Ian Fordyce and Michaela Cottrell.

TREASURER'S REPORT

Sheila Warburton, Treasurer, outlined the main points from her report including the legitimate use of the endowment funds.

She corrected an error on page F8 of her report, this should read £1300 and not £1103 but the totals remain unchanged.

There were no questions from those present.

Jane Slatter expressed thanks, on behalf of all the congregation and Clergy, to the Treasurer, for all the hard work and responsibility undertaken on our behalf.

PCC REPORT

The Report was received by the congregation.

ELECTORAL ROLL OFFICER

Pete Lewis, Electoral Roll Officer, reported: -

Lost 3 names

Gained 1 name

TOTAL 103

DEANERY SYNOD

The Deanery Synod Annual Report is now available on the notice board in the porch.

The new Area Dean is now in place, Revd Canon Janet Binns.

The Parish Share Formula has been accepted and is now in place.

SAFEGUARDING REPORT

Guidance flow charts are now displayed in the porch and in Cornerstone.

All volunteers are now required to be part of the Safeguarding process and vetted and trained accordingly.

ELECTIONS TO THE PCC

7 nominations have been received for the vacant spaces on the PCC.

Chris Knight nominated by Pam Rogers, seconded by Pete Lewis

Fiona Burridge nominated by Brian Henry, seconded by Jenny Dobson

Emma Warburton nominated by Michelle Dunster, seconded by Ian Fordyce.

Michaela Cottrell nominated by Steve Dobson, seconded by Rose Prior

Jane Slatter nominated by Stephanie Peniket, seconded by Rose Prior

Rob Dunster nominated by Emma Warburton, seconded by Hannah Lewis

Vickie Samson-Cole nominated by Pam Rogers, seconded by Pete Lewis

All those nominated were approved unanimously and will serve 2022-2025.

Thank You gifts were distributed by the Clergy and Wardens and the work of the LLMs recognised.

SIDES PEOPLE NOMINATIONS

Maggie Rivett

Lorna Pecover

Sue Bleach

Vickie Samson-Cole

Amada Hing

Kiki Kuponiyi

Elaine Gruber

Teddy Gruber

Judy Brown

Kate Fisher

Michaela Cottrell

Sue Lowe

David Burridge

Steph Peniket

Proposed by Pete Lewis, Seconded by Pam Rogers

Unanimously agreed.

APPOINTMENT OF INDEPENDENT FINANCIAL EXAMINER

Roger Webb is stepping down after many years and grateful thanks were recorded. Roger has never received any remuneration for all the work he has undertaken on our behalf.

Approval was given to gift Roger a voucher for £50 as a small token of appreciation.

The PCC will work towards appointing a suitable replacement.

AOB

Heather Collins promoted the use of the library resources in the church.

A new addition to the library has been the study notes on the recent Bible Study, run by the clergy, on the Prophets of the Old Testament.

The date of the APCM 2023 was set as May 7th 2023 after the 10am Parish Eucharist.

Vicar's report for the Annual Parochial Church Council of St Peter's Church, Burnham January 2022 until December 2022

Administrative Information

**St Peter's Church
Church Street
Burnham
Buckinghamshire
SL1 7HX**

**Vicar: Revd Janet Minkkinen
Curate: Revd Samson Kuponiyi
Retired Priest with PTO: Revd Sue Smith
LLMs with PTO: Ian Fordyce, Barry Marsden
Authorised Lay Preacher: Jenny Dobson
Churchwardens: Pam Rogers and Peter Lewis**

PCC members:

**Lay Chair: Peter Lewis
Treasurer: Chris Knight/ Sheila Warburton
Fees Treasurer: Sheila Warburton
PCC Secretary: Jackie Loveday
Jane Slatter, Hannah Lewis, Emma Warburton, Fiona Burridge, Rob Dunster, Michaela
Cottrell, Steve Dobson, John Carey, Vickie Samson- Cole
My thanks to each one of you for your commitment and dedication.**

Safeguarding

Emma kept this all up to date with new information and safeguarding notices, all training and DBS are up to date. Vickie has come on board to work alongside Emma. We have reported 3 safeguarding incidents in 2022.
My thanks go to both in their commitment and dedication.

Deanery Synod Representatives: John Carey, Pam Rogers, Sheila Warburton

We are a church with heart at the heart of the community.

St Peter's Church is at the centre of the parish and village of Burnham and is an Inclusive, eucharistically centred church in the liberal catholic tradition.

Our church family is an active and visible presence in the heart of the Burnham community, strong on fellowship and celebrating God's love with those around us. Our services offer a range of worship for all ages.

Our **Mission Action Plan** is at the heart, and permeates all that we do:

We are an **Inclusive Church**, part of a network of churches, groups and individuals uniting around a shared vision. We believe in inclusive church – a church which celebrates and affirms every person and does not discriminate. Our Church school of St Peter's holds a policy of being inclusive.

We care about our **environment**; we were awarded the A Rocha silver award. We received a grant for bird and bat boxes and these were placed in the churchyard. We set up a tree trail around the Churchyard.

We affirm the faith of **children** through our WOW, Walking on Water services. We have a vibrant ministry with Girls Brigade, Keynotes and Little Angels Toddler group.

We care about those less fortunate than ourselves and are committed to **Social Action** in the work of Care and Share and the Listening service we provide.

Figures for Mission year 2022

Baptisms: 40

Confirmations 11

Funerals: Crematorium 17 Church 10 = 27

Weddings 4

Burial of Ashes 23

Electoral Roll 103

Our Worship

Book of Common Prayer 8am every Sunday. Common Worship Parish Eucharist, sung with organist and choir at 10am. WOW (walking on water) children's service 10am on the 2nd Sunday. WoW is led by a team of six people, planning services and leading. Our Eco and Healing Eucharist 2nd Sunday alternately every Sunday at 4pm. The Eco service is planned and led by Ian and he preaches. The healing services are led by clergy and Jackie. We hold a Midweek Eucharist on Wednesdays at 12.30pm.

We have reflected on our services and the numbers who attend. We will be changing our service times after Easter 2023. Wednesday 12.30pm will move to 9.30am and we will be stopping our 4pm on the 2nd Sunday but having ad hoc services instead to incorporate Eco and Healing.

The Church Body

I would like to thank each one of you in your various ministries who work so hard to make St Peter's a vibrant, loving, caring, welcoming and lively community. Reflecting over the past year we have seen a lot of change. The congregation is starting to grow with new people, many people who in the past were on the fringes have now found their ministry in this place. My thanks go to the PCC in all your various ministries, especially to our Churchwardens Pam and Peter for their wisdom and faith. My thanks to Sheila for all the work she has done as Treasurer, she remains as Fees Treasurer, and organises the 100Club alongside others. We welcome Chris, our new Treasurer. His first task was changing all our accounts to online banking. This is now completed and has made it easier for us in the office regarding payments and putting in place a new expenses system. We thanked Roger as our independent examiner as he stepped down and welcomed Tim who was appointed by the PCC. My thanks to Jackie as our PCC secretary who keeps us all updated from the diocese and produces the minutes. As the Standing Committee we meet 2 weeks before our PCC meeting.

My deepest thanks go to Pam as our paid administrator, who manages each week to bring together all the aspects of our various ministries and produce information for the Pewsheets and Facebook. But this is not the whole of her role, she connects so much together in our church and community.

My thanks also to Rob for helping in keeping us all safe with his Health and Safety reports and risk assessments, to Steve our web master and computer whizz, especially setting up a new computer in the office.

My thanks also to Brian, our organist, and for the choir, tower bells and handbells. For the flower arrangers and all those who tend the churchyard and clean the church.

Clergy and Lay Ministers

My thanks go to my fellow ministers in this place and the work that we do together in the name of Jesus Christ. We met every 3 months for planning, bible study and to share in a meal. My thanks to all those who preach on the rota. The ministers have taken Holy Communion out to the local Care Homes, Parishioners and Burnham Abbey. We are part of the Jubilee River Group and help

in other parishes when needed. We attend Deanery Synod and Chapter. The Vicar and Curate attended Clergy Conference.

Buildings

St Peter's Church and Cornerstone

The churchyard is closed: The north churchyard is looked after by Burnham Council, the south churchyard by Bucks County Council. We are open to interment of ashes- this is agreed by the vicar.

Mission Action Plan agreed by PCC

Children

One WOW children services are growing, and gradually becoming known in our community with regular attendees. We agreed at PCC that all those parents with children coming forward for baptism would need to attend two WOW services. A group leads and plans these services, allowing a change of ideas and creativity. The liturgy is designed for children, Holy Communion was held 3 times with children taking part. James Wood, the Discipleship Enabler for the Buckinghamshire Archdeaconry, as well as schools' missions advisor and youth, children's and families ministry, visited us following a conversation regarding WOW. He took part in walking on water when we had a paddling pool put up in the church. In January the children helped at our WOW service with baptising one of the mums.

Little Angels is led by Ian, and a group of volunteers provide refreshments. This group has grown during the past year. We send out a termly newsletter and weekly email. Crafts are Christian based and we end each session with a bible story. We ended each term with a themed party, such as Christmas, Easter and in the summer, we held a Noah's Ark Party. Little Angels made our Easter Garden and held an Easter egg hunt in the Church.

Jenny, Emma and the team continue to run Girls' Brigade. They are certainly a blessing to our church, supporting things that we do especially WOW services, leading and sharing their gift of music, organising the Girls' Brigade Christmas fair. It was a delight to see many of the girls come forward for Confirmation.

Puppets4All led our annual Christingle services, raising money for The Children's Society. It was a real joy to have the church full. They also lead a fantastic ministry that they give not only to St Peter's, but to many other local groups and care homes.

Uniformed groups have come into the church to learn about Christianity and to obtain their faith badge. We visited the cubs and scouts, building relationships and worked with them and the leaders of Brownies and Girls Guides to transform the Remembrance Service, by holding the whole service at the war memorial and reducing the timings for the children.

St Peter's School

Vicar and Curate helped in RE lessons and led assemblies. We led a Stations of the Cross day when we talked about Easter. The vicar became chair of Every Child a Success (this is about SIAMS), alongside other Foundation Governors gathering and discussing how we are delivering RE and worship in our school.

We worked alongside Year 6 and their teachers to create a piece of artwork for the top of William Grenville's grave. A service was held with the whole school and led by Bishop Alan and the artwork blessed. The school came into St Peter's for end of term services and at other times to learn about it. We led a joint assembly on courage with Puppets4All. Following the school Harvest Festival, they donated all their Harvest gifts to Care and Share. We attended the Nursery and School Nativity.

Social Action and the work of Care and Share written by Revd Samson

Burnham Care & Share (BC&S) continues to enjoy the generosity of the church and the community. It is this support that has made it possible to continue the work we do especially as the cost-of-living crisis remains with us. During the year, our Pastoral team (Listeners) from the church

joined the volunteers offering a listening ear to as many as needed to talk. This affords the opportunity to signpost clients to where they can find help which BC&S might not be able to provide. The integration of the Listeners with the volunteers has been smooth and they now operate as a team, with the Listeners also engaging with the clients and helping to pack clients' food bags. During the year Michaela Cottrell took over from Revd Samson, representing the interest of the church at BC&S. This is in anticipation of Revd Samson moving on at some point in the future after his time here as the assistant curate.

Every single donation goes a long way to help but I would like to mention a few donations we received around Christmas. BHPT donated some money which we converted to vouchers for clients to redeem at the local butchers. We were given a donation by a member of the community to help clients with their increased energy bills, due to the hike in energy costs. This meant BC&S was able to help clients pay their energy bills during the Christmas period. Also, Rotary Club gave all the clients presents, bringing good tidings to all at Christmas.

In conclusion a big thank you to the community at large and members of St Peter's Church for your continued support of Burnham Care & Share – giving of your time and resources.

Inclusive Church

We attained formal notification that we are registered as an Inclusive Church. This is now on all our material, posters and communication. Our inclusivity is reflected in our prayers and sermons. All are welcome in ministry.

Eco Church

We were awarded our silver Eco Church from A Rocha. We welcomed Zoe Hatch during St. Peter's week. A Tree Trail was created by Viv and Pam. We put up bird and bat boxes, and bird feeders in our churchyard. We held Eco Celtic services every other month, the sermons focus on the environment. We continue to collect used stamps that Cathy organises for TVAP. We are continuing to work alongside Eco Partnership collecting clothes etc in our clothes bank. We collect food from Tesco for those in our Little Angels group and for Care and Share. The badgers are still growing and multiplying alongside the rest of nature within our churchyard.

Communion Café written by Revd Sue Smith

Communion Café exists specifically for older church members centred around the service of Holy Communion. It has run since April 2022 and sustains a regular membership of between 25-30 persons of varying mobilities and frailties. It operates out of Cornerstone where accessibility is the key. It is wholly dependent upon the Café team for the preparation of the venue, its welcome and pastoral provision, planning of events and refreshments. They are the source of all that adds to the Café's distinctive fellowship surrounding our services.

The intention has been to create a 'place' both in time and physical space where older members in the St. Peter's congregation can share the companionship during a themed lunch on a twice a year basis, plus a monthly café style Holy Communion followed by coffee and conversation time.

The intention is to build mutual support and company, while giving the opportunity to explore and meet the spiritual needs of older members. We have developed an Order of Service specific to our context. Members of St Peter's Pastoral Listening Group are also regularly in attendance.

Our themed lunches for 2022 were a celebration of the Queen's Platinum Jubilee, Harvest with food items collected for Care and Share and "Towards Christmas, an Advent service exploring the themes of Advent and hopeful expectations, at which our chosen charity from the old to young was Centre Point young homeless. We raised in excess of £171.

Granted £200.00 by the PCC for its set up, the Café has self-funded the refreshments from donations by its members. Church giving, at the offertory, is by the yellow envelopes.

We try to keep 'in touch' with newly absent or lapsed members (whether due to pandemic or for other reasons) through the service and afterwards over coffee, socialising in a distinctly Christian environment, not always accessible for older persons, with a background of regular church commitment. To enable a sense of belonging to a gathered community once again around the Eucharist, in awareness of the needs of ageing congregation members; and this we believe Communion Café is achieving. Without this team: Paulann Walker, Sue Lowe, Jackie Loveday and

Vickie Samson-Cole, I believe Communion Café as it exists today would not be happening. We are also distinctly grateful to St Peter's LLM Ian Fordyce for his constancy of car transport on each occasion.

Our Ministry in the Parish of St Peter's Burnham

Our year began with our New Year's Day covenant service and breakfast in the Rectory.

We joined in with Christians Together in Burnham for Songs of Praise, their AGM and lunch together and cream tea.

We held Bible Study on a Tuesday and Friday on the Prophets and the Holy Spirit and had lunch together during Lent. We were part of the National Day of Reflection and held a short service in church.

The Holy Stitches and others created our Stations of the Cross for the church, and we led them twice in Holy Week. They decorated the cross with knitted flowers to celebrate Easter and the church was filled with flowers that our flower arrangers had put together.

We spent a day clearing the kitchen and did a deep clean. Brian conducted and the choir sang Stainer's Crucifixion at Windsor Parish Church and joined at St Stephen's in Windsor for the Faure Requiem. We held our first Tenebrae service during Holy Week and on Maundy Thursday kept the WATCH till midnight. On Good Friday we held our children's workshop, and Liturgy in the afternoon. On Easter Day we held our Dawn Eucharist, this was followed by breakfast.

We held the Deanery Confirmation Service in St Peter's with 11 candidates being confirmed and we welcomed Bishop Alan who presided.

A few of us went on a training course on Church Fundraising and Stewardship at High Wycombe.

We held Confirmation classes for adults and children. We held a special weekend to celebrate the Queen's 70th Jubilee, we served Cream Teas, led a 70th anniversary service, everyone received a commemorative book, and a time capsule was buried. We ended by having lunch together. The Girls Brigade made beautiful, decorated tiles for the church and pictures to celebrate the Queen's 70th anniversary.

Cliff organised the whole of St Peter's Week, this was on the theme of creation and the words from the beginning of Genesis. Our Creation banner, made by Holy Stitches, was placed over the High Altar. We began with our Area Dean, Revd Janet Binns, preaching at our St Peter's patronal.

During the week the Girls' Brigade won the annual rounders match, with the theme let there be light. Friendly Bombs put on a play about heaven and earth. At our midweek service we shared a fish and chip lunch as land and sea. Little Angels created the sun and the moon. A tree trail had been created in the Churchyard and many gathered to be led by Pam Taylor who explained all about the trees. On the Friday evening we welcome the choir, the bell ringers and Zoe Hatch on the theme of fish and birds. On Saturday the Puppets put on a performance about creation and a picnic was shared in church after. On the Sunday we held a Creation Service and Bring and Share lunch.

We led a Retreat Morning in St Peter's on the Fragrance of Christ, this followed on from the PCC away day on the same subject. We celebrated Harvest Festival and Revd Samson and family organised a Nigerian Harvest Supper and entertainment. A group of us visited the Christian Resources Exhibition at Sandown Park .

We held our first pet service with many dogs turning up to be blessed with their owners. Revd Samson alongside Michaela planned our Loved Ones Departed service and many others helped to lead in this service, this was followed by a tea and pastoral care.

We were part of the National Day of Reflection and held a short service in church for the community for Her Majesty the Queen providing a book of remembrance and opportunity for quiet prayer and reflection in the week before the state funeral. On the day of the funeral the church remained open and provided screening of the occasion especially for members of the community who preferred company in such a time.

The Pastoral Care Team has met several times to discuss ways that we can be more pastorally aware, including the spiritual welfare of those who are sick or in need, such as administering Home Communion, and hospital and home visits.

The Holy Stitches covered the church in poppies and the cross outside and on the railings as part of Remembrance. We held prayers on Armistice Day and our Community Remembrance Service

was conducted completely at the War Memorial, instead of coming back to the church after. We gave our Christmas leaflets at the Lions' Christmas Fair and a group of us sang carols led by Jenny. We attended the Girls' Brigade presentations and awards.

The PCC agreed to change the way we give to charity, so that those who were passionate about their chosen charity could raise money for them during the year. We agreed on 4 charities for 2023: Unlock, Lighthouse, Rennie Grove Hospice Care and Beautiful Gate. We also agreed that the Children's Society is included every year, and any one-off bucket collections. We held the Rotary Carol Service and Burnham Grammar School Carol Service. The Girls' Brigade sang and had a social evening at the Rectory. WoW held their Nativity with everyone dressing up, several Marys being present. We sang carols in Burnham High Street and at Sainsbury's raising funds for Beautiful Gate and the Church. We held our Nine Lessons and Carols with our choir. Revd Samson held a quiet afternoon on Awaiting His Coming. We held a eucharist with carols at Forget-Me-Not and Cliff and family joined us to play handbells. Our Christingle services were full and it was a real joy to see children dancing in the aisle when the puppets began to sing. Midnight Mass and Christmas Day services brought the year to an end with the celebration of the birth of the Christ-child.

Social and Fundraising

We held two Quiz nights, a Pancake Party, a Lenten lunch for the work of Beautiful Gate. In April we celebrated St George's Day by holding a fish and chip supper and quiz. A Cocktail Night was organised for May.

We held a bag tombola stall at Burnham Donkey Derby and a bottle tombola at the Village Fete. We went to Portsmouth for our day out and joined with Portsmouth Cathedral for Evening Prayer. We held Christmas fairs on Wednesday mornings and sold refreshments. A day trip was arranged for us all to go to Winchester Christmas Market. We put together a Christmas raffle.

My thanks to this committee and all the work they undertake and for the funds raised for St Peter's.

We continue to write in Roundabout, letting the community know what is happening and sharing in our ministry.

We have a good rota of readers, intercessors, sides people, servers, chalice bearers, people offering hospitality at all our services and vergers for our services. My thanks to all of you and if you feel called and would like to take part in the ministry of Jesus Christ that he has given to us, then please do speak to me.

Girls' Brigade report written by Jenny Dobson

Girls' Brigade has gone from strength to strength this year and our numbers regularly stand at 25 on a Monday evening. We have had to say goodbye (hopefully temporarily) to many of our older girls due to GCSE and A level studies but we are eternally grateful to Lucy who has shown great commitment and now helps Pauline and Carol with our 12 Explorers who age from 4 to 8. At Christmas we showcased the many talents of our girls as we put on a show featuring music in many forms and gymnastics. We were thrilled to win the Church v GB rounders match last summer and we are already looking forward to this year's challenge. Our camp last year was in Weymouth which was a wonderful week of sunshine, fun, and fellowship and this year we are looking forward to going to Bournemouth. Our girls regularly provide the 'band' for our WoW services and some of our musicians play during the service – they played the organ the congregational carols at the Christmas nativity which was amazing. God is working in our company, and we are grateful to everyone who supports us and who prays for the work that we do bringing the Gospel message to girls in our community and encouraging them to live life to the full.

Revd Janet Minkkinen

Vicar

APCM 2023

Churchwarden's Report 2022

After 2 years of 'Covidtide' we were so pleased to get back to normal for all our services and activities. All but one our groups have now returned to Cornerstone and have provided us with much needed income. Of course, 'normality' meant we could get back to all the jobs which had been paused due to the pandemic.

The organ speakers were repaired, and the improvement in sound was extremely noticeable. After a successful appeal at Christmas and thanks to your generosity we were able to start work on a much-needed update of our sound system initially installing new loudspeakers and a new amplifier and control system. We can now operate the microphones and speakers remotely via a tablet. We made use of the scissor lift hired for work on the sound system and took the opportunity to replace the halogen bulbs in church for more eco-friendly energy efficient LEDs.

The second stage, the installation of a new equipment rack and tidying the cables, will be carried out later in the year.

We were sadly without our beautiful clock chimes for several months as we negotiated the intricacies of the DAC (Diocesan Advisory Committee) in order to gain permission to go ahead with the replacement of the faulty motor without requiring a faculty! The new motor was finally installed in December and this should last many, many years. During this time the clock also stopped and this was rectified at the same time.

As part of our work as an Inclusive Church we moved the soap dispenser and hand driers in the disabled lavatory so they were more accessible. Please do continue to advise us if you encounter any barriers to worship or use of the church.

A Fabrics Committee was formed to oversee the works highlighted in November 2021's Quinquennial report. The schedule A repairs (urgent, requiring immediate attention) have been completed. This is mostly work carried out in and around the tower. We will carry on with the less urgent work as the weather gets a bit warmer.

During the storm in April we lost some of the Cornerstone roof tiles and these were replaced.

We were visited by the Parish Council to do 'topple testing' on the gravestones in the North Churchyard. This was to identify any unstable memorials which could present a safety problem.

The badgers have continued to challenge us and we are planning fencing and information boards to be erected around the affected area and for the preparation of a charnel pit for the deposition of any disturbed bones. There will be an ongoing need for faculty applications and planning permission.

Once again to Fiona and David Burrige and their team for all their hard work in the South Churchyard in keeping it looking so tidy and beautiful.

St Peter's wouldn't run without all the volunteers who fill the many roles that keep things going: the PCC, sidespeople, choir, our LLM, musicians, bellringers, intercessors, readers, servers, our lay preacher, flower arrangers, coffee makers, and the many others. Thank you from both of us! We thank God daily for our amazing clergy, for Reverend Janet, Reverend Samson and Reverend Sue. You ensure our job is (mostly!) an absolute joy and honour

Pam & Pete

Safeguarding Report 2022

1. Introduction

We are working in line with the Church of England Safeguarding Policy and Practice Guidance and ensuring that all volunteers and employees complete the relevant safeguarding training, and have the appropriate level for their DBS check, if required. Safeguarding is a standard agenda item at all PCC meetings where an update is given about changes to procedures and therefore what we now need to do as a church. I met with Michaela and Samson to make sure that safeguarding at Care and Share was covered and adhered to. Janet and I have met and discussed safeguarding issues and changes as and when they arose.

2. Formal Obligation

The PCC has complied with their duty under section 5 of the Safeguarding and clergy discipline measure 2016 (duty to have due regard to House of Bishops guidance on safeguarding children and vulnerable adults).

3. Safeguarding Roles

Emma Warburton is the Parish Safeguarding Officer, DBS Recruiter and Verifier. Vickie Samson-Cole is also now a DBS Verifier and is supporting Emma in her role as Parish Safeguarding Officer.

4. Safeguarding Policy, Guidance and Information

We have accepted the Church of England's Safeguarding Policy and this is displayed on the noticeboard in Cornerstone and in the porch for the south door, as well as on the church website. All safeguarding procedures are carried out in line with the policy and the Church of England Parish Safeguarding Handbook. For the recruitment of new volunteers, the Code of Safer Working Practice is starting to be followed.

5. Safeguarding Learning and Development

Safeguarding training needs to be renewed every three years at the highest level that previously completed, however the specialist courses also need completing every three years as well. The following courses have been completed by this number of people during 2021:

- Basic Awareness - 3
- Foundations - 5
- Leadership - 3
- Raising Awareness of Domestic Abuse - 2
- Parish Safeguarding Officer Introduction - 0

6. Safer Recruitment and People Management

As new volunteers are taking on roles we are starting to follow the Safer Recruitment and People Management Guidance. In particular, making sure that volunteers have completed the relevant safeguarding training module(s) and have a DBS check where necessary. We are now making sure that references are checked, which was one of our aims from last year. All documentation is kept in a locked box in the office.

We agreed an ex-offenders policy which is now in place.

Next year we need to focus on making sure that the congregation understands the importance of redoing their training every three years and keeping all documentation on file correctly

7. Concerns Raised - Number of safeguarding concerns shared with Parish

We have made three referrals during 2022

8. Additional Information

People need to remember to redo their training every three years at the highest level they originally completed, along with all of the extra courses as well. Most of the courses are now available online, but if this is a problem for anyone then alternatives can be arranged. The booking of all courses is via the Oxford Diocesan website.

9. Next Steps

All groups are now on the Parish Dashboard, but we now need to make sure that all policies are being followed by all of the groups.

One aim for next year to make an electronic register for all the safeguarding training which has taken place, as this will make it easier to stay up to date with everyone's training.

All safeguarding documentation (concerns and certificates) needs to go to the church e-mail address for safeguarding. The reason for this is twofold, as it will increase the protection of the data and also make sure that it is all in one place.

Emma Warburton

PCC Report 2022

The PCC meets regularly to discuss matters and make decisions not only on finance and buildings but also about the life of the church, its mission and involvement in the community, its social life and activities of the church.

The PCC has 18 members to date and any person on the electoral roll over the age of 16 is eligible for election.

We have held 5 meetings and 1 extraordinary meeting in the year Dec 2021-Dec 2022.

At our July 2022 meeting a new treasurer, Chris Knight, was appointed upon the retirement of Sheila Warburton who remains our Fees Treasurer. Our grateful thanks to Sheila for her many years of dedicated service. Tim Berg was approved as the Independent External Finance Examiner.

During this past year the PCC has approved grant applications on behalf of Care and Share, Little Angels and Eco Church and approved a renewal of Preaching Authority for Jenny Dobson.

The formation of a Fabric Committee was approved to oversee the works required to be carried out by the findings of the Quinquennial Report and a website group formed under the guidance of web master Steve Dobson.

Hire charges for Cornerstone were reviewed as were salaries, honorariums and fees.

Information security was reviewed and revised policy put in place.

Approval was given for the implementation of Communion Café as a new style of worship for our older congregants.

The PCC also approved expenditure on a renewed sound system, clock repairs and replacement burses and veils.

The PCC discussed and approved the concept of Champions for our fund raising and charitable giving.

Jane Slatter is stepping down from the PCC as her tenure of service is at an end. Thank you, Jane, for your contribution on all areas of PCC responsibility.

The minutes of every main meeting of the PCC are posted, after approval, on public display in the south porch.

Jackie Loveday

Secretary to PCC

Deanery Synod Report 2022

Representatives are elected by Parishes to serve a 3 year term. It is the role of Synod reps to provide a link between Synod and the parishes to disseminate information from Synod to the parishes and vice versa.

St Peter's Reps: John Carey

Sheila Warburton

Pam Rogers

Deanery Synod met 4 times in 2022

Items discussed included:

Vacancies and Pastoral Leave

Digital Church

Greenhouse

Manor Park Initiative

Bishop Steven's Visit

Eco Church

St Paul's Intercultural Hub

Parish Share

We welcomed speakers –

Living in Love and Faith Doral Heyes

Diocese UKME Enabler Revd Polly Falconer

Pam, Sheila & John